



## Application for Employment

This is an application for employment with D.R. Snell Nursery. The application form is a source of information, which will assist the company in considering your suitability for the position for which you are applying.

D.R. Snell Nursery provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

D.R. Snell Nursery offers reasonable accommodations in the hiring and employment process for individuals with disabilities. If you need assistance in the application or hiring process to accommodate a disability, you may request an accommodation at any time.

Date of Application:	
Desired wage:	
How did you hear about us?	

### Personal Information

First Name:		Last Name:	
Address:			
Phone:	Home: <input style="width: 150px;" type="text"/>	Work: <input style="width: 150px;" type="text"/>	Mobile: <input style="width: 150px;" type="text"/>
Email:			
Social Security Number:			

### Work Availability

What position are you applying for?				
What is your desired wage?				
How many hours can you work per week?				
Preferred Days & Hours to work:				
Employment Desired (select all that apply):	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	<input type="checkbox"/> Seasonal	<input type="checkbox"/> Permanent
When are you available to start?				
Have you filed an application with D.R. Snell Nursery before?	Yes		No	
If yes, when?				
Do you have reliable transportation to get to work on time every workday?				

### Work Status

Are you a legally authorized to work in the United States?	Yes		No	
If yes, can you provide documentation verifying your identity and legal right to work in the United States?	Yes		No	
Are you at least 18 years old?	Yes		No	
If not, can you provide a Work Permit for proof of your eligibility to work?	Yes		No	
Have you ever worked for D.R. Snell Nursery?	Yes		No	



If yes, when?	
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## Education

Name of School/Technical Institute/University, etc.	Course(s)	Degree Obtained

Please describe any knowledge/skills and experience you possess which may be relevant to the position for which you are applying.

Please explain why you are applying for a job at D.R. Snell Nursery.

## Certifications/Licensures

Do you have any certifications or licensures relevant to the position for which you are applying?	Yes		No	
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If yes, give details.	
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## Foreign Language

Can you speak a foreign language fluently?	Yes		No	
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If yes, give details.	
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## Employment Record

List your current or most recent employer first. (For further employment records, please continue on a separate sheet.)

Current/Most Recent Employer:	
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Address:	
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Period Employed:	From:		To:	
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Position Held:	
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Responsibilities:	
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Reason for Leaving:					
Supervisor's Name:		Contact Number:			
May We Contact Your Current/Most Recent Employer?			Yes	<input type="checkbox"/>	No
Previous Employer:					
Address:					
Period Employed:	From:		To:		
Position Held:					
Responsibilities:					
Reason for Leaving:					
Supervisor's Name:		Contact Number:			
May We Contact Your Current/Most Recent Employer?			Yes	<input type="checkbox"/>	No
Previous Employer:					
Period Employed:	From:		To:		
Position Held:					
Responsibilities:					
Reason for Leaving:					
Supervisor's Name:		Contact Number:			
May We Contact Your Current/Most Recent Employer?			Yes	<input type="checkbox"/>	No

<b>Military Service</b>					
Have you served in the United States military?			Yes	<input type="checkbox"/>	No
If yes, which branch?		Rank:			

<b>References</b>		
Name of Person to Contact	Relationship to you (Employer/Colleague/Friend)	Phone Number



## Willingness Checklist for Garden Center Applicants Only

Part of the activities required to maintain and operate a garden center involve duties or tasks that are often overlooked when describing a specific job. Please indicate your level of willingness to perform these tasks and duties by placing an "X" on the appropriate line. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Would you be willing to:	If no, please explain why not:				
1. Greet & approach all customers with a smile.	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="text"/>
2. Ask questions if you are ever unsure.	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="text"/>
3. Restock displays throughout the day.	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="text"/>
4. Load bags of mulch and soil into vehicles.	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="text"/>
5. Clean the bathroom, windows & glass.	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="text"/>
6. Sweep and mop the floors, walkways, etc.	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="text"/>
7. Climb and work using the safety procedures.	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="text"/>
8. Stand on your feet long periods of time.	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="text"/>

## Acknowledgement and Authorization

I certify that the information contained in this application is true and complete. I attest to the fact that the answers given by me are correct to the best of my knowledge and ability. I certify that I have not knowingly withheld any information that might affect my chances for hiring. I understand that any false information or omission (including any misstatement) on this application or on any document used to secure this employment can be grounds for rejection of my application or, if I am employed by D.R. Snell Nursery, can be grounds for my immediate termination from D.R. Snell Nursery.

I authorize D.R. Snell Nursery to check and verify any and all information listed above, including but not limited to my references, record of employment, education record, and any other information I have provided. Unless otherwise noted, I authorize the references I have listed to disclose any information related to my work record and my professional experiences with them, without giving me prior notice of such disclosure. I release the company, my former employers and all other persons and entities, from any and all claims, demands or liabilities arising out of or in any way related to such examination or revelation.

I understand that this application is not a contract, offer or promise of employment and that if hired, I will be an at-will employee. As such, I will be able to resign at any time for any reason. Likewise, D.R. Snell Nursery can terminate my employment at any time with or without cause, unless otherwise required by law. I further understand that no one other than D.R. Snell Nursery has the authority to enter into an employment contract or agreement with me and that my at-will employment can be changed only by a written agreement.

Signature:	<input type="text"/>	Date:	<input type="text"/>
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## Disclaimer

MD. Code Ann. [Lab. & Empl.] § 3-702

Under Maryland law, an employer may not require or demand, as a condition of employment, prospective employment, or continued employment, that an individual submit to or take a lie detector or similar test. An employment, or continued employment, that an individual submit to or take a lie detector or similar test. An employer who violates this law is guilty of misdemeanor and subject to a fine not exceeding \$100.

Signature:	<input type="text"/>	Date:	<input type="text"/>
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